

**Officer Scheme of Delegation  
Urgent decision taken by the Executive Director of Operations and Finance**

**Paragraph 1.19 of Schedule 6 to Part 3 (Responsibility of Functions) of the Council's Constitution**

**Report to the Meeting of the Council to be held on 3 February 2015**

The Officer Scheme of Delegation states that the Executive Director of Operations and Finance may take an urgent decision in relation to a Council function (in consultation with the relevant member) if he/she considers it to be in the best interests of the Council or the inhabitants of the Borough and where he/she does not consider it reasonably practicable to convene a meeting of the Council.

A report detailing the action taken in accordance with the Officer Scheme of Delegation must be submitted to the Council. The table below sets out the details of the action taken:

<b>Matter for decision</b>	<b>Decision taken by</b>	<b>Decision and Alternative Options Considered</b>	<b>Reasons for urgency</b>	<b>Date of decision</b>
Torbay Public Service Trust (SWIFT Project).	Executive Director of Operations and Finance	<p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>(i) that the creation of a shell company for the Public Service Trust (LIST) be approved; and</li> <li>(ii) that before any projects commence the Executive Director of Operations and Finance in consultation with the Section 151 Officer be given delegated authority to approve their business case.</li> </ul> <p><b>Alternative Options Considered:</b></p> <p>None</p>	<p>Any delay likely to be caused by convening a meeting of the Council would prejudice the Council's and/or the public's interests.</p> <p>The decision needed to be taken urgently to demonstrate to our partners that there is a vehicle in place ready to progress projects.</p>	20 January 2016

**Steve Parrock**  
Executive Director of Operations and Finance

**21 January 2016**